This job aid assists users on how to log into WAA EPA Community Access using Login.gov credentials on a desktop.

1. In your browser go to https://waa.epa.gov. You will be redirected to the EPA GATEWAY login page.

2. From the "Login.gov" tab of the EPA Gateway login page, click the "Login" button.

3. The EPA/Login.gov landing page will be displayed. Enter your Login.gov account credentials (i.e., email address and password) and click the "Sign In" button to continue.

   **NOTE:** If you do not have an existing Login.gov account, you will need to [create a Login.gov account](https://www.login.gov) before continuing.
You will be prompted to enter a one-time security code.

**NOTE 1:** This step may vary depending on how the second factor authentication was configured for the account (SMS text, software authenticator, PIV/CAC, or security key)

**NOTE 2:** If you do not have access to your primary authentication method, you may opt to use your secondary authentication method by selecting the "Choose another authentication method" link.

Enter the code into the "One-time security code" textbox and click the "Submit" button.

4. Upon successful login the WAA EPA Web Application Management dashboard will be displayed.
5. Click Community Access ➔ Request Web Community Access
6. Select the Community or Application that you would like to Request for Access and Click Submit.
7. You will receive a message with “You Request for Web Community Access is Successful” as shown below.

![Image of EPA application]

**NOTE:** Access to EPA application requires application owner approval. You will not be able to access the EPA application until your request has been approved. You will receive an email notification once your access request has been approved.